

VOLUNTEER FAMILY SERVICES DEPARTMENT QUESTIONNAIRE

Position Applied for: _____

Candidate's Full Name: _____ SS# _____

Note: The volunteer must complete this form. Complete all items. If an item does not apply to you, please indicate "not applicable" in your response. Incomplete or unsigned supplement forms will not be processed. Please return by the following date:

Return the form to the attention of the following individual at the address below:

This form may also be faxed to the following number:

() _____

PERSONAL DATA

1. If previously employed by Orange County Government, did you leave while an Administrative Disciplinary Investigation was underway, or a violation of the Code of Conduct, Work Habits and/or Disciplinary Action was pending? **Yes No** If YES, explain completely:

2. Have you ever been arrested and/or convicted of a crime, pled nolo contendere (no contest), or had the sentence withheld for a crime, including all arrestable traffic offenses (e.g., Driving under the Influence, Reckless Driving, Driving with a Suspended Driver's License). **Yes No** If YES, give offense, date, county, state, territory or country and sentence for each conviction (for purposes of this section and/or question, a plea of guilty or "no contest" under Florida State Statutes shall be considered a conviction in spite of the fact adjudication was withheld or sentence suspended).

3. Are you currently on probation following any criminal conviction? **Yes No** If YES, explain in detail, including dates and locations:

4. Do you have any pending criminal/disciplinary proceedings? **Yes No** If YES, explain in detail, including law enforcement agency and court involved, dates and locations:

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5. Have you ever been a defendant in a civil action for an intentional tort (Intentional Tort – A wrong perpetrated by one who intends to do that which the law has declared wrong? e.g. battery or defamation)? **Yes No** If YES, explain fully the nature of the intentional tort(s) and the disposition of the action:

6. Have you ever been the subject of a civil injunction, such as Domestic Violence? **Yes No** If YES, explain fully:

7. Have you ever been refused a surety bond (i.e., contractor, security guard or entrepreneurship), or refused for employment that required bonding? **Yes No** If YES, explain in detail:

8. Have you ever been involuntarily terminated (fired or layoff) from employment or asked to resign? **Yes No** If YES, explain in detail:

9. How many times, in the last year, have you missed work/school due to intoxication?

10. How many times, in the last year, have you drank alcohol while at work? _____

11. Have you ever been disciplined by any employer(s)? **Yes No** If YES, list each discipline, employer and dates:

12. Have you been found in any dependency action to have sexually assaulted or exploited any minor or to have physically abused or neglected any minor? **Yes No** If Yes, explain: details:

13. Have you ever been found by a court in a domestic relations proceeding to have sexually abused or exploited any minor? **Yes No** If Yes, explain:

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14. Have you even been found in any disciplinary board final decision to have sexually abused or exploited any minor or to have physically abused any minor? **Yes** **No** If yes, explain below:

MOTOR VEHICLE DRIVER LICENSE

If you have been licensed to drive in Florida less than 5 years, or not at all, list all other states or countries of permitted driving for the last five years:

State or Country: _____ License # _____
Class/Endorsements: _____
State or Country: _____ License # _____
Class/Endorsements: _____

PERSONAL INQUIRY WAIVER

Certification of Information*

I, _____, certify that the information contained in this questionnaire is correct to the best of my knowledge, and understand that falsification of this post-interview questionnaire form in any detail is grounds for disqualification from further consideration or for dismissal. I hereby authorize investigation of all statements/information I have provided herein. Further, if relevant to the position/work being sought, I authorize a check of my driver license record. In the event I am selected as a volunteer by Orange County Government, I agree to comply with all its policies, rules and regulations.

I have read and understand the above.

Volunteer's Signature _____ Date _____

Social Security Number _____ Date of Birth _____

*Pursuant to the Florida Public Records Law, all documents (except medical records) made or received by Orange County Government in the course of processing your application are public records and shall be open for inspection by the public.